

Home Warranty

Minimum Financial Requirements (MFRs) – Application Form

Use this form as part of your application for registration in Victoria as a building practitioner in the category of builder, class of domestic builder (limited or unlimited). Before completing it, read the Minimum Financial Requirements and Administrative Guidelines 2026 (MFRs and Guidelines) at bpc.vic.gov.au.

If you need help, contact your distributor: see DBI Distributors at [DBI Distributors | Building and Plumbing Commission](#).

Who should complete this form?

Sole traders, partnerships or companies seeking registration in Victoria as a building practitioner in the category of builder, class of domestic builder (limited or unlimited). Any Applicant for Registration carrying on business through a trust, partnership, related entity structure or Extended Closed Group must provide the additional information required in this form.

If BPC approves your MFR Application, you will be able to access the BuildVic online portal once you have accepted the terms of use, to purchase Home Warranty for domestic building work under an Insurable Domestic Building Contract.

Please note you can expedite the MFR Application assessment process by providing full and complete information and all relevant documents at the time of lodging this MFR Application. Circumstances that may result in delays in our MFR assessment process include missing or incomplete documentation being provided to us, further investigations concerning an adverse claims history, and the time required for the Applicant for Registration to satisfy any conditions of registration, such as providing security.

The information you provide in this MFR Application will be used by BPC to inform your registration requirements and financial capacity. It is only part of the registration process.

If you require assistance with the completion of this MFR Application or have any further queries, please call your distributor. Use this link for a full list of our distributors and their contact details: [DBI Distributors | Building and Plumbing Commission](#).

Nomination of Distributor

I am nominating as my distributor.

Signature of Applicant for Registration:

Name of Applicant for Registration:

Victorian Building Authority trading as Building and Plumbing Commission.

Checklist

Before you submit this form, please ensure the Applicant for Registration (and where relevant, its directors and partners (whichever applies)) has:

- ☐ Fully completed this MFR Application and attached profit and loss statements, balance sheets, statements of cash flow and tax returns (for both the current and previous financial years) and any other information or evidence required to allow BPC to calculate the Applicant for Registration's MCC and ANTA Threshold (collectively **Financials**). Where the MFR Application is for an MCC of \$2 million or more, the Financials must have been verified by a Qualified Accountant. For companies and partnerships, the Financials also need to be signed by each director or partner (whichever is applicable) of the Applicant for Registration.
- ☐ Read the declaration at the end of this MFR Application and signed it within 3 months of preparation of the Financials. Where the Applicant for Registration is a body corporate or partnership, the declaration must be signed by each director of the body corporate or partner of the partnership (whichever is applicable).
- ☐ Attached projections and Work In Progress (if applicable) for the next 12 months, reflecting the domestic building work the Applicant for Registration reasonably expects to carry out.
- ☐ Attached bank statements, including transaction listings for the last 90 days.
- ☐ Fully completed a 'Statement of Assets and Liabilities' (including evidence of property ownership).
- ☐ Understood that if any information provided to BPC changes or is likely to change, the Applicant for Registration or, where applicable, a partner or director of the Applicant for Registration (whichever applies), must **notify BPC in writing within 7 days of becoming aware of such change** or likely change. This obligation is ongoing and forms part of the MFRs and Guidelines, with a breach potentially exposing the registered building practitioner to disciplinary action or even the cancellation of their registration.
- ☐ Attached all relevant supporting documents.
- ☐ Attached a group corporate structure diagram (if applicable).
- ☐ Completed the Qualified Accountant Declaration (if required).

Additional checklist for Group Structures

- ☐ If the Applicant for Registration is a subsidiary of another entity or part of a larger group structure, Financials for the last two financial years, as prepared by a Qualified Accountant, are required for each and every entity in the group. The Applicant for Registration must also nominate in writing whether it wishes to be treated as a member of a Closed Group or a separate entity.
- ☐ For corporate or business structures with 'related entity' loans, an explanation of the purpose, term and size of such loans is required from the Applicant for Registration's Qualified Accountant and to be provided with this MFR Application.

Additional checklist for Trusts

- ☐ If the Applicant for Registration is a trustee, all of the information required above for individuals and companies must also be provided for that trust.

Part 1 – Applicant for Registration Details

Legal entity type

☐ Sole Trader ☐ Partnership ☐ Company

Name of Applicant for Registration

ABN ACN Date of birth / /

Business address

Street no. Street name Street type

Suburb State Postcode

Business email

Business mailing address

Is the mailing address the same as the business address?

☐ Yes ☐ No – complete below

Street no. Street name Street type

Suburb State Postcode

Taxation status

- ☐ The Applicant for Registration is up to date with all of its tax obligations, including the lodgment of tax returns, BAS statements, payroll tax, superannuation contributions etc (if applicable).
- ☐ The Applicant for Registration has entered into, or is proposing to enter into, a payment arrangement with the ATO – if so, attach further information detailing payment arrangement/s, including circumstances leading to entry into payment arrangement, commencement date, anticipated completion date etc.

Applicant for Registration's accountant details

By submitting this form, you consent to BPC contacting your accountant to verify the information provided.

Accounting Firm/Company name

Contact details of accountant

First name Last name

Phone Mobile

Email

Professional membership/registration number



IMPORTANT

By submitting this MFR Application, you consent to BPC contacting your accountant, to verify and/or clarify any information you provided to BPC in or with this application.

IF THE APPLICANT FOR REGISTRATION IS A COMPANY OR PARTNERSHIP, CONTINUE TO PART 2 – REGISTERED BUILDING PRACTITIONER (NOMINEE) – PARTNER/DIRECTOR DETAILS. IF THE APPLICANT FOR REGISTRATION IS A SOLE TRADER, CONTINUE TO PART 4 – HISTORY AND BACKGROUND.

Part 2 – Registered Building Practitioner (Nominee) – Director/Partner Details

Director 1/Partner 1 of Applicant for Registration. For Applicants for Registration which are body corporates or partnerships, **at least one director or partner** (whichever applies) **must be a registered building practitioner (RBP)** in their own right (**Nominee**).

Personal information of Nominee director/partner (whichever applies)

Select applicable description:

☐ Partner ☐ Director

First name Last name

Street no. Street name Street type

Suburb State Postcode

Phone Mobile

Email



IMPORTANT

You must provide a valid email address above, as a BuildVic portal login will be created for this email address only.

Director Identification Number (DIN) Date of birth / /

Director 1/Partner 1:

☐ Has lodged an application for registration to become a RBP with BPC, which is being assessed – go to Taxation status section below.

☐ Is a RBP – complete details below and attach evidence of registration.

RBP Number Date Registration first issued / /

Director 1/Partner 1 – Taxation status

☐ The Director 1/Partner 1 is up to date with all of their tax obligations, including the lodgment of tax returns, BAS statements, payroll tax, superannuation contributions etc (if applicable).

☐ The Director 1/Partner 1 has entered into, or is proposing to enter into, a payment arrangement with the ATO – attach further information detailing payment arrangement/s, including circumstances leading to entry into payment arrangement, commencement date, anticipated completion date etc.

IF THE APPLICANT FOR REGISTRATION HAS MORE THAN ONE DIRECTOR/PARTNER, CONTINUE TO PART 3 – ADDITIONAL PARTNER/DIRECTOR DETAILS, OTHERWISE CONTINUE TO PART 4 – HISTORY AND BACKGROUND.

Part 3 – Additional Partner/Director Details for Applicant for Registration



IMPORTANT

This section must be completed for each partner/director (whichever applies) of the Applicant for Registration (if applicable).

Director 2/Partner 2 of Applicant for Registration

Select applicable description

☐ Director ☐ Partner

Personal information of director/partner

First name Last name

Street no. Street name Street type

Suburb State Postcode

Phone Mobile

Email

Director Identification Number (DIN) Date of birth / /

Director 2/Partner 2:

- ☐ Is not registered/does not intend to get registered as a building practitioner – go to Taxation status declaration below and then move to Part 4: History and Background.
- ☐ Has lodged an application for registration to become a RBP with BPC which is being assessed - go to Taxation status declaration below.
- ☐ Holds a current RBP registration – complete below and attach copy of RBP registration

RBP Number Date Registration first issued / /

Partner 2/Director 2 – Taxation status

- ☐ I am up to date with all of my tax obligations, including the lodgment of tax returns, BAS statements, payroll tax, superannuation contributions etc (if applicable).
- ☐ I have entered into, or am proposing to enter into, a payment arrangement with the ATO – attach further information outlining details of agreed payment arrangement, including circumstances leading to entry into payment arrangement, commencement date, anticipated completion date etc.

CONTINUE TO PART 4 – HISTORY AND BACKGROUND.

Part 4 – History and Background

This page needs to be completed by the Applicant for Registration (and where relevant, each director or partner).

Has the Applicant for Registration and, where relevant, any director or partner of the Applicant for Registration, ever obtained domestic building insurance with another insurer?

☐ No ☐ Yes – complete below

Name of insurer **State**

Name of Insured

Is the eligibility still current?

☐ No ☐ Yes – attach copy of letter of eligibility.

Has the Applicant for Registration and, where relevant, any partner or director:

- ☐ No ☐ Yes Ever been involved in any business placed into external administration, liquidation, or receivership or entered into a scheme of arrangement (formal or informal)? Answer "yes", unless involvement ended more than three years before the relevant event.
- ☐ No ☐ Yes Ever been declared bankrupt or ever entered into a scheme of arrangement, composition debt agreement or a personal insolvency agreement under the Bankruptcy Act?
- ☐ No ☐ Yes Ever had any claims (paid and unpaid) made against any domestic building insurance or equivalent insurance policy for work undertaken by them or any business they were involved in?
- ☐ No ☐ Yes For any business which they have been involved in, ever been declined domestic building insurance or eligibility for domestic building insurance or equivalent?
- ☐ No ☐ Yes Have any unpaid judgment debts?
- ☐ No ☐ Yes Presently have any arrangements in place with creditors for repayment of a debt?



IMPORTANT

If you have answered "yes" to any of the above, please provide details and copies of all relevant documents.

CONTINUE TO PART 5 – MAXIMUM CONSTRUCTION CAPACITY SOUGHT BY APPLICANT FOR REGISTRATION.

Part 5 – Maximum Construction Capacity (MCC) sought by Applicant for Registration



IMPORTANT

If we approve your application for registration, the total value of projects you are undertaking at any point in time must not exceed your MCC. This requirement is a condition of your registration. A breach of this condition may result in disciplinary action or cancellation of your registration.

What is the maximum construction capacity (MCC) sought by the Applicant?

\$

The following information will be used by BPC to determine the Applicant for Registration's MCC.

Please provide the projected total amount of building work by category you anticipate to complete in the next 12 months (attach supporting schedules in Excel format).

Works category

New single dwelling construction

\$

Alterations/additions/renovations – structural

\$

Refurbishment – nonstructural

\$

Swimming pools

\$

New multi dwelling constructions – 3 or more units

\$

Other (e.g. landscaping, retaining walls etc)

\$

TOTAL

\$

Commercial works (if any, please specify)

\$

Expected maximum value of projects for the next 12 months

Expected maximum value of projects for the next 12 months

Work in Progress (WIP) as at the date of this MFR Application (if any)

NOTE: List all relevant domestic building work currently in progress (if any) that has not reached practical completion.

Project/Site Address	Contract Price (\$)	% Complete	Est. Completion Date
	\$		
	\$		
	\$		
	\$		

NOTE: Attach additional WIP schedule if required. If speculative domestic building work is included, specify the proposed commencement date.

CONTINUE TO PART 6 – STATEMENT OF ASSETS AND LIABILITIES.

Part 6 – Statement of Assets & Liabilities

This section must be completed individually by the Applicant for Registration and, where relevant, each director or partner (whichever applies) of the Applicant for Registration. Please copy and attach as many duly completed Statements of Assets and Liabilities as necessary to comply with this requirement.

Full name of Applicant for Registration/ Director/Partner			
Assets	Value	Liabilities	Amount
Property			
Principal residence address:		Mortgage loan with:	
	\$		\$
Other property addresses:		Mortgage loan with:	
	\$		\$
	\$		\$
	\$		\$
Motor Vehicles (excluding recreational and unregistered vehicles)		Vehicle finance with:	
Year	Make	Model	
			\$
			\$
Investments			
	\$		\$
	\$		\$
Other			
Cash at bank	\$	Credit cards	\$
Work in progress (sole traders/partners)	\$	Overdraft (sole traders/partners)	\$
Trade receivables (sole traders/partners)	\$	Trade Creditors (sole traders/partners)	\$

CONTINUE TO PART 7 – VERIFICATION FROM QUALIFIED ACCOUNTANT IF APPLYING FOR MCC OF \$2 MILLION OR MORE, OTHERWISE CONTINUE TO PART 8 – TERMS AND CONDITIONS OF REGISTRATION AND MCC.

Part 7 – Verification from a Qualified Accountant

If the Applicant for Registration is applying for an MCC of \$2 million or more, the financial information in this MFR Application must be verified by a Qualified Accountant as defined in clause 23 of the MFRs and Guidelines. The Qualified Accountant must provide a signed verification statement, confirming the financial information has been reviewed and prepared in accordance with the MFRs and Guidelines by the declarant.

Verification Statement from Qualified Accountant

I, [name of Qualified Accountant],

of [name of accounting firm],

a Qualified Accountant as defined in clause 23 of the MFRs and Guidelines, confirm that:

- ☐ I have reviewed the financial information provided in this MFR Application.
- ☐ The profit and loss statements, balance sheets and cashflow statements attached to this MFR Application have been prepared in accordance with applicable accounting standards.
- ☐ To the best of my knowledge and belief, the financial information provided by the Applicant for Registration is complete and accurately reflects the financial position of the Applicant for Registration.

Details of Qualified Accountant

Name

Signature

Credentials which make signatory a Qualified Accountant

Date financial information prepared

Date this verification is provided

CONTINUE TO PART 8 - TERMS AND CONDITIONS OF REGISTRATION AND MCC.

Part 8 – Terms and Conditions of Registration and MCC

These Terms and Conditions are subject to the laws of Victoria.

APPLICATION OF THESE TERMS

1. This MFR Application is made pursuant to the MFRs and Guidelines.
2. By submitting this MFR Application, the Applicant for Registration agrees to comply with these Terms and Conditions and the MFRs and Guidelines and acknowledges that the BPC may rely on the information provided by the applicant to determine the Applicant for Registration's ANTA, ANTA Threshold and MCC.

INFORMATION PROVIDED TO BPC

3. All information and documents provided by, or on behalf of, the Applicant for Registration to BPC must be true, correct, complete and not misleading.
4. The Applicant for Registration (and where relevant, all partners and directors of the Applicant for Registration) must provide all information reasonably required by BPC to determine:
 - (a) the Applicant for Registration's ANTA;
 - (b) the Applicant for Registration's ANTA Threshold;
 - (c) the Applicant for Registration's MCC; and
 - (d) whether the Applicant for Registration satisfies the Minimum Financial Requirements.
5. BPC may request additional information, documents, explanations, reports or evidence at any time for the purpose of assessing the MFR Application.
6. Without limiting clause 5, BPC may require:
 - (a) financial statements;
 - (b) bank statements;
 - (c) Internal Management Accounts;
 - (d) taxation records;
 - (e) valuations;
 - (f) trust documents;
 - (g) guarantee documents;
 - (h) information relating to Related Entities or Group Entities; and
 - (i) any other information reasonably required by BPC.

VERIFICATION

7. BPC may verify any information provided in connection with this MFR Application.
8. For this purpose, the Applicant for Registration authorises BPC to obtain information from, and make enquiries of:
 - (a) their accountant;
 - (b) any guarantor;
 - (c) any financial institution;
 - (d) any Related Entity or Group Entity;
 - (e) any government authority; and
 - (f) any other person or entity that BPC reasonably considers may possess information relevant to the MFR Application.
9. BPC may require information provided in support of this MFR Application to be verified by a Qualified Accountant, Registered Company Auditor, statutory declaration or other evidence satisfactory to BPC.

CHANGE OF CIRCUMSTANCES

10. The Applicant for Registration must notify BPC within 7 days of becoming aware of any material change in circumstances occurring before the MFR Application is determined. Without limitation, a material change in circumstances includes:
- (a) a significant change in their financial position;
 - (b) a significant acquisition or disposal of assets;
 - (c) the incurring of material liabilities;
 - (d) a change in ownership or control of the Applicant for Registration;
 - (e) a change to the Applicant for Registration's business structure;
 - (f) the appointment of an administrator, liquidator, receiver or trustee in bankruptcy to the Applicant for Registration or any Related Entity;
 - (g) the commencement of legal proceedings that may materially affect the Applicant for Registration's financial position; and
 - (h) any matter that may affect the Applicant for Registration's ability to satisfy the MFRs.

DETERMINATION OF MCC

11. BPC may determine an MCC lower than the MCC sought by the Applicant for Registration.
12. BPC may impose conditions on an MCC determination where BPC considers it appropriate to do so.
13. BPC may require the Applicant for Registration to enter into an MFR Agreement as a condition of registration or ongoing registration.

NO ENTITLEMENT TO REGISTRATION OR PARTICULAR MCC

14. Submission of an MFR Application does not entitle the Applicant for Registration to:
- (a) registration;
 - (b) any particular MCC;
 - (c) any particular ANTA Threshold; or
 - (d) any particular condition of registration.
15. BPC may refuse this MFR Application or determine an MCC that differs from that sought by the Applicant for Registration.

ACKNOWLEDGEMENT

16. The Applicant for Registration acknowledges that BPC may rely on the information contained in this MFR Application and any accompanying documentation when determining the Applicant's ANTA, ANTA Threshold and MCC.

DISTRIBUTOR

17. BPC has appointed distributors as its agents to assist builders to apply for registration and Notices of Cover, or to seek a review of the builder's MCC. Builders are required to use a distributor for these tasks. The Applicant for Registration may elect to use a distributor to make other applications on its behalf.

RECOVERY

18. Under the Act, BPC may recover any payment made, or undertaken to be made, in respect of a Home Warranty claim for assistance as a debt due from either or both of: (a) the builder who carried out, or was to carry out, the domestic building work and (b) any other person through whose fault the claim for assistance arose.
19. Under the MFRs and Guidelines, BPC may accept a Guarantee in favour of the BPC, as a pre-condition to registration from any person or Body Corporate. Any rights of recovery under the Guarantee are separate from, and in addition to, those available to BPC under the Act.

PRIVACY

20. BPC is committed to safeguarding your privacy and the confidentiality of your personal information. BPC will only collect personal information from you relevant to processing and assessing this MFR Application, recovering amounts paid by BPC for any claim or any other losses or damages incurred by BPC and to advance the consumer protection interests underpinning Home Warranty.
21. By providing personal information to BPC, you consent to:
- (a) BPC disclosing your personal information and any other information provided by you, including, but not limited to, any information contained in this MFR Application, a Notice of Cover, a claim or recovery action by BPC against you and your credit history to, or obtaining such information from:
 - (i) other insurers, insurance intermediaries, distributors, insurance reference bureaux, credit reference agencies, BPC's advisers or contractors, building surveyors, and other authorities, entities or persons established or authorised to regulate or report on the building industry or on building works undertaken or to be undertaken by the builder, those involved in the claims handling process (including assessors and investigators) and those involved in any other way.
 - (ii) in connection with building work insured under Home Warranty, the owners of any building work undertaken by the builder which is covered by Home Warranty or insured by BPC (which may include any successor in title to the owner for whom the work was undertaken or any prospective purchaser), family members or agents authorised by you, organisations which conduct customer service surveys on BPC's behalf, people making enquiries as to whether the builder is registered and as to any MCC limit, and people making enquiries for details of any Home Warranty issued in respect of a nominated property and/or claims made under Home Warranty and amounts paid by BPC, for the purpose of assisting BPC and any of the other parties mentioned in this subclause in providing relevant reporting, regulation, services and products, or for the purposes of litigation.
 - (b) BPC disclosing the following personal and/or other information to any person: Notice of Cover number; date of issue of the Notice of Cover; any information listed on the Notice of Cover, including the address of the building site, name of the builder, cost of building work and name of the owner for whom the work was done; whether a claim has been made under Home Warranty and if so, the number of claims made and the amount of any cover remaining under Home Warranty (if any).
22. A copy of the BPC's Privacy Statement is available on our website. You can request access to your personal information held by BPC by contacting BPC.

Part 9 – Compliance Declaration



NOTE: The Applicant for Registration and each director and partner of the Applicant for Registration must complete and sign this declaration. Attach additional pages if more than two signatories are required. A digital signature will not be accepted.

I,

being:

- ☐ the Applicant for Registration or a director/partner of the Applicant for Registration authorised to make this declaration on its behalf;
- ☐ a director of the Applicant for Registration; or
- ☐ a partner on behalf of the Applicant for Registration,

declare as follows:

1. ACCURACY OF INFORMATION

All information and documents provided to BPC in connection with this MFR Application are true, correct, complete and not misleading to the best of my knowledge and belief.

2. DISCLOSURE OF ASSETS

All assets relied upon in support of this MFR Application have been fully disclosed and:

- (a) the Applicant for Registration is legally entitled to those assets;
- (b) the assets are available to the Applicant for Registration;
- (c) no material asset relevant to the assessment of ANTA has been omitted; and
- (d) supporting evidence has been provided where required.

3. DISCLOSURE OF LIABILITIES

All liabilities known to the Applicant for Registration have been disclosed including, without limitation:

- (a) trade creditors;
- (b) loans and finance facilities;
- (c) related party liabilities;
- (d) taxation liabilities, including payment arrangements, repayment plans, garnishee notices, director penalty notices, or other compliance agreements with the ATO;
- (e) employee entitlement liabilities;
- (f) guarantees given;
- (g) contingent liabilities known to the Applicant for Registration; and
- (h) any other material financial obligation.

4. RELATED ENTITIES AND GROUP STRUCTURES

All Related Entities, Group Entities, trusts, partnerships and entities forming part of any Extended Closed Group have been disclosed to BPC.

All material financial arrangements, loans, guarantees and transactions between those entities and the Applicant for Registration have been disclosed.

5. EXTERNAL ADMINISTRATION

Neither the Applicant for Registration, any Related Entity, nor any current or former director or officer of the Applicant for Registration has, within the past 3 years:

- (a) been bankrupt or entered External Administration;
- (b) been a director or officer of any entity that has entered External Administration; or
- (c) controlled, managed, or been materially involved in any entity that has entered External Administration.

Where such circumstances have occurred, full details must be disclosed, including the entity name, ACN/ABN, nature of involvement, and outcome.

For the purposes of this declaration, External Administration includes liquidation, provisional liquidation, voluntary administration, receivership, a deed of company arrangement, restructuring under the *Corporations Act 2001* (Cth), bankruptcy, personal insolvency arrangements and any analogous insolvency process.

6. CLAIMS HISTORY

Neither the Applicant for Registration, any Related Entity nor any body corporate or partnership which a director/partner of the Applicant for Registration has been involved in, has ever undertaken building work which has been the subject of claims paid out by a domestic building insurer or BPC or, if they have, full details of all relevant claim payments have been disclosed to BPC.

7. JUDGMENT DEBTS

The Applicant for Registration does not have any unpaid judgment debts or if it does, full details of all unpaid judgment debts have been disclosed to BPC.

The Applicant for Registration must disclose details of any current or pending disputes, claims, or proceedings that may reasonably be expected to have a material financial impact to BPC, including but not limited to:

- (a) court proceedings;
- (b) adjudications, arbitrations, or mediations;
- (c) security of payment claims or disputes;
- (d) tribunal proceedings; and
- (e) any other contractual or commercial disputes.

8. DOMESTIC BUILDING WORK AND MCC INFORMATION

The following has been disclosed by the Applicant for Registration:

- (a) all domestic building work currently being carried out by or on behalf of the Applicant for Registration; and
- (b) all domestic building work reasonably expected to be carried out during the next 12 months.

All information provided regarding construction capacity, project values, work in progress and anticipated turnover is accurate to the best of my knowledge.

The MCC sought in this MFR Application is reasonable having regard to the Applicant for Registration's financial capacity.

9. COMPLIANCE WITH MFRs

To the best of my knowledge, the Applicant for Registration satisfies the MFRs applicable to the registration sought.

10. CONSENT TO VERIFICATION

The Applicant for Registration authorises BPC to verify any information provided in connection with this MFR Application and authorises BPC to make enquiries of:

- (a) the Applicant for Registration's accountant;
- (b) any guarantor;
- (c) any financial institution;
- (d) any Related Entity or Group Entity;
- (e) any government authority; and
- (f) any other person or entity that BPC reasonably considers may possess information relevant to the MFR Application.

11. CONTINUING OBLIGATION

The Applicant for Registration and each of its directors or partners (whichever applies) acknowledge their continuing obligation under the MFRs and Guidelines to notify BPC promptly of any material changes to the information provided in this declaration occurring after the date of submission and that failing to notify such changes may result in enforcement action.

12. ACKNOWLEDGEMENT

I acknowledge that:

- (a) BPC may rely upon this declaration when determining the Applicant for Registration's ANTA, ANTA Threshold and MCC;
- (b) BPC may require additional information, documents or verification;
- (c) providing false, misleading or incomplete information may result in refusal of registration, the imposition of conditions on registration, disciplinary action or any other action available under the *Building Act 1993*; and
- (d) BPC may refuse the MFR Application if it is not satisfied that the Applicant for Registration satisfies the MFRs.

If additional signature space is required, please attach a separate page containing the name, signature and date of each additional director or partner.

SOLE TRADER

Signature

Name

Date

PARTNERSHIP

Partner Signature

Name

Date

COMPANY

Director Signature

Name

Date

Director/Secretary
Signature

Name

Date

Director/Secretary
Signature

Name

Date